

**DENBIGH HIGH SCHOOL EVENING INSTITUTE
APPLICATION and REGISTRATION FORM**

Please complete form and affix one passport size photograph in the space provided.
Return this form along with fees to our office.



PERSONAL DATA

FULL NAME: _____
Firstname *Lastname* *MI*

DATE OF BIRTH: _____ / _____ / _____
DD *MM* *YYYY*

GENDER: Male _____ Female _____

CONTACT#: _____

EMAIL ADDRESS: _____

ADDRESS: _____

Parent/Guardian Information if under 18 years

Full name of Parent/ Guardian: _____

Telephone number/s: _____

Email Address: _____

Residential Address: _____

Signature of Parent/Guardian: _____ **Date:** _____

Indicate CSEC Subject(s) of Interest
(N.B subjects are offered based on demand)

- | | |
|------------------------|--------------------------|
| English A | Mathematics |
| Chemistry | Human and Social Biology |
| Principles of Business | Office Administration |
| Social Studies | Religious Education |

NB: Evening Institute does **NOT** do subsidy or bursaries.

Signature of Applicant _____ **Date:** _____

AGREEMENT FORM

I _____ have read the general information and guidelines for students as well as the list of fees. I agree that I will honour the requirements for dress and fees and that I will adhere to the rules and regulations of the institute. I promise to abide by the rules and regulations of the institute.

Signature of applicant: _____

Date: _____

Signature of Parent/Guardian (*if under 18 years*) _____

Date: _____

FOR OFFICE USE ONLY

Registration Fee

Paid

Not Paid

Photograph

Submitted

Not Submitted

Birth certificate

Submitted

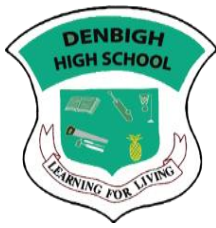
Not Submitted

Agreement form

Received

Not Received

Date Received: _____



DENBIGH HIGH SCHOOL
EVENING INSTITUTE
General information and guidelines for students

1. Be punctual and present for ALL classes
2. Do not idle on the corridor if there is no class
3. Leave the compound at the end of classes
4. No visitors during class time. In case of emergency visitors must be seen at the gate.
5. **VISITORS ARE NOT ALLOWED TO ATTEND CLASSES**
6. Dress appropriately for ALL classes (No shorts, spaghetti straps or see through garments). Adhere to the dress code at the gate governing ALL M.O.E institutions.
7. Pay all outstanding fees before attending classes and registering for CSEC exams
8. Registration for the CSEC exam will begin in late October through November . All fees must be paid in full.
9. ALL fees paid to the evening institute are **NON-REFUNDABLE**
10. Classes begin at 3pm face to face.
11. Some classes will be online vis ZOOM or GOOGLE MEET at least once per week (time to be announced)
12. Registration fee for evening school \$ 1500.00 (non-refundable)
13. Cost per term per subject (except chemistry) \$7500.00 (non-refundable) cost for chemistry for term \$8500.00 (non-refundable)
14. SBA fee per subject \$500.00 (non-refundable)
15. The Evening Institute **DOES NOT** do subsidies or bursaries. All Fees must be paid in cash